

# Dual Enrollment

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**399-8033**

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# What is Dual Enrollment?

Dual enrollment refers to students taking college courses while in high school. Students attend Heritage for most of their classes, and take 1 or 2 classes at Delta or SVSU (depending on their grade level).

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# Dual Enrollment

- ❖ Open to students grades 9-12
- ❖ Students **MUST** have qualifying test score
  - PSAT
    - Critical Reading 460 and/or
    - Math 510
  - SAT
    - Critical Reading 480 and/or
    - Math 530
- ❖ Delta: Must complete the Guided Self Placement for Math and English
- ❖ SVSU only allows 11th & 12th graders to dual enroll



# Course Limits

Students can take a maximum of 10 courses throughout high school.

For a student that first enrolls in:

	Courses/9th grade	Courses/10th grade	Courses/11th Grade	Courses/12th Grade
9th Grade	2	2	2	4
10th Grade		2	4	4
11th Grade			4	4
12th Grade				6

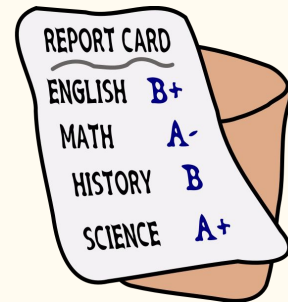
# Scheduling

- ★ 1-3 credit college course is equivalent to .5 high school credits. Student's Heritage schedule will be reduced by 1 class period.
- ★ 4-5 credit college course is equivalent to 1 high school credit. Student's Heritage schedule will be reduced by 2 class periods.
- ★ Schedules can only be reduced at the beginning or end of the day.
- ★ Students are expected to be off campus for hours they do not have a class at Heritage.



# Grade Reporting/Transcripts

- Students choose one of the following on Dual Enrollment Application
  - High school credit only
  - College credit only
  - Both high school and college credit
- If students choose to earn high school credit or both, the grade for the college course will appear on Heritage transcript and calculate into GPA. No grade boost is given for Dual Enrollment Courses.
- If student chooses college credit only, no grade or credit will be earned on Heritage transcript.

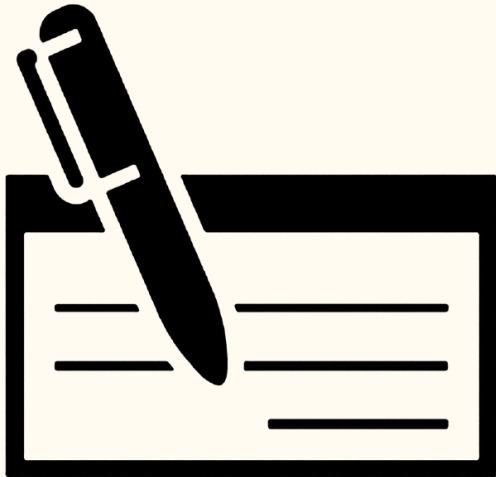


# Payment



- STCS pays a specified amount per class as determined by the Michigan Department of Education.
- District will pay tuition, fees, and required materials up to that allotted amount.
- Student/parent will be responsible for any payment beyond this allotted amount.

# Payment cont'd



If a student drops a course, fails a course, or is dropped by the teacher, a fine will be placed on the student's Heritage account for any funds for tuition, fees, and materials that the college does not refund the district.

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# Course Requirements

- Must be academic in nature or applicable to career preparation.
- Must normally apply to satisfaction of college degree requirements; and,
- May not be in subject matter of hobby/craft, recreation, physical education, theology, divinity, or religion.
- Students should select a path of study to select appropriate courses
  - Michigan Transfer Agreement Path
  - Associate Degree or Certificate Program

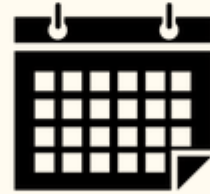
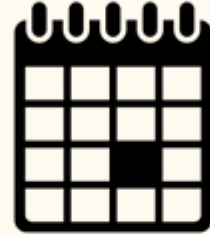
# Steps to Completing Dual Enrollment Application

1. Meet with Ms. Greenia to determine dual enrollment eligibility, complete/submit Heritage Dual Enrollment application, and Tuition Authorization Form, and Transcript Release Form
2. Complete [Delta's online application](#).
3. Complete Delta's Guided Self Placement (GSP)
4. Set up your Inside Delta account.
5. Send transcripts to Delta via Parchment
6. Register for approved classes using Inside Delta account
7. Give copy of schedule to Ms. Greenia.



# Important Dates

- ★ Fall Dual Enrollment Application  
Deadline **May 15th**
- ★ Winter Dual Enrollment  
Application deadline **December  
1st.**



# Books

- In August and December Ms. Greenia will post instructions & reminder for students to submit book requests
- Students will email Ms. Greenia a copy of the required materials for their classes.
- If Heritage owns the book, students will pick up from Ms. Greenia's office. If Heritage does not own the book, students will purchase required texts from Delta's Bookstore using financial aid.
- All books become the property of Heritage High School and must be returned to Ms. Greenia at the end of the semester.



# Communication

- ❖ Ms. Greenia communicates with students through their Heritage Email and the Dual Enrollment Google Classroom
- ❖ If students have questions, they need to email Ms. Greenia.
- ❖ It is imperative that students check their Heritage email and Delta email daily so they do not miss important information.





Ms. Greenia  
nlgreeni@stcs.org

399-8033

Office Hours: School Days  
7:20-3:05

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