

School Safety Drill Reporting Form

*Complete as School Safety Drills are conducted and enter data in the STCS School Safety Drills Tracking Form in Google Docs. Send a completed copy of this form to the Buildings and Grounds Secretary, Tara Cohee at tgcohee@stcs.org by June 14, 2021.

District: <i>Saginaw Township Community Schools</i>	School:
School Year: 2020-2021	Principal/Director:

Fire Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014
Section 19(2), (3): A minimum of 5 fire drills is required each school year with 8 recommended. Three of the drills shall be held prior to December 1st and 2 held during the remaining part of the school year with reasonable spacing between each drill.

Drill	Conducted		Posted <small>(within 30 days after completion)</small>	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				
<u>3</u>				
<u>4</u>				
<u>5</u>				
6				
7				
8				

Tornado Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014
*Section 19(4): A minimum of 2 tornado safety drills is required with at least one conducted in **March**.*

Drill	Conducted		Posted <small>(within 30 days after completion)</small>	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				

Security Safety Drills

Fire Prevention Code (Excerpt) Act 207 of 1941
29.19. amended this section effective July 14, 2014
*Section 19(5), (6): A minimum of 3 drills in which occupants are restricted to the interior of the building and the building is secured. At least 1 conducted by December 1st and at least 1 conducted after January 1st with reasonable spacing between. A drill shall include security measures appropriate to an emergency such as the release of hazardous materials or the potential of a dangerous individual on or near the premises.
At least 1 of the security drills conducted shall occur during a lunch or recess period, or at another time when a significant number of students are gathered, but not in the classroom.*

Drill	Conducted		Posted <small>(within 30 days after completion)</small>	Signature of Principal/Drill Designee
	Date	Time		
<u>1</u>				
<u>2</u>				
<u>3</u>				

IF A SCHEDULED DRILL IS NOT CONDUCTED DUE TO CONDITIONS BEYOND CONTROL, FOLLOW THESE STEPS: 1) CONDUCT THE DRILL WITHIN 10 SCHOOL DAYS OF THE CANCELLED DRILL; 2) COMPLETE THE SCHOOL SAFETY DRILL CHANGE FORM (FORM #3) AND SUBMIT TO THE BUILDINGS AND GROUNDS SUPERVISOR