

School Safety Drill Change Form

2020-21 School Year

**In the event that you cannot conduct a school safety drill on a scheduled drill day due to conditions not within the control of school authorities, such as severe storms, fires, epidemics, utility power unavailability, water or sewer failure, or health conditions as defined by the city, county, or state health authorities, you must reschedule the drill to occur within 10 school days after the scheduled date of the canceled drill, and the county emergency management coordinator must be notified of the change.**

Please complete the following information and send to Tara Cohee at: [tgcohee@stcs.org](mailto:tgcohee@stcs.org) for any cancelled School Safety Drills.

School: \_\_\_\_\_ Type of Drill: \_\_\_\_\_

(Fire, Tornado or Security Safety)

Date of Cancelled Drill: \_\_\_\_\_ Time of Cancelled Drill: \_\_\_\_\_

Rescheduled Date of Drill: \_\_\_\_\_ Rescheduled Time of Drill: \_\_\_\_\_

Reason for Cancellation: \_\_\_\_\_

\_\_\_\_\_

Signature of Principal/Drill Designee: \_\_\_\_\_ Date: \_\_\_\_\_