

## **Hemmeter Parent Teacher Council**

General Membership Meeting

Wednesday, May 6, 2015

6:00 p.m. Teacher's Lounge

Meeting was called to order at 6:05 p.m by Jim Bailey.

In Attendance: Jennifer Jaffe, Jenny Boelter, Jaime Huffman, Sarah Jane Deibel, Jim Bailey, Jill Rummler, Erin Casey, Jaime Barnes, Ted Christian.

### **Secretary's Report: Sarah Jane Deibel reported:**

- April meeting minutes were submitted. A motion was made by Ted Christian to accept the minutes and seconded by Jaime Barnes.

### **Faculty Report: Jill Rummler reported teachers have been busy with final testing.**

#### **Kindergarten –**

- Saginaw County Mosquito Control came in and put on an hour long, fabulous presentation.
- The end of the year picnic will be at the end of this month at Rainbow's End Playground.
- Recognition Night will be June 2

#### **First Grade –**

- Students have been working on Lunch with Someone Special craft to give away at the lunch. Some parents came in to help.
- Working on Mother's Day projects
- First grade students are working on spring cleaning the Hemmeter Garden.

#### **Second Grade –**

- Second grade will start a unit on life cycles. Each class will receive chicken eggs and will be responsible for taking care of the eggs.
- Working in reading clubs, where kids will work in small groups to study a non-fiction animal. A QR code will let them access a set of activities like a video, facts, and practice drawing the animal.

#### **Third Grade –**

- Third grade students are excited about starting a bobsled unit. Each student will be responsible for engineering and designing a bobsled to participate in the Olympics. There will be medals for the top 3.
- Writing Animal Books

#### **Fourth Grade –**

- Fourth grade students are participating in a state study. Each student picked a state to study and will be creating an interactive state poster to share with their peers.

#### **Fifth Grade –**

- Science fair – May 21<sup>st</sup>
- Loons Game Field trip – Next Thursday, May 14
- Fishing trip – May 27<sup>th</sup>

EVERYONE loved the HPTC Teacher Appreciation Lunch - Thank you. It was great and had fun food. Thank you to Jill Adelberg for coordinating.

**Principal's Report:** Jim Bailey reported:

- School improvement team made the first draft of an improvement plan. He will review it with the teachers, then share it in September. Last year, a huge revision was done, so this year there were few changes and are mostly continuing goals from last year. Plan to do more conferring during reading and writing workshop: the format for reading/writing has a mini lesson, teaching a skill to students, then lots of time for students to apply it in independent writing and reading while the teacher conferences with them individually. We want to have experts come in and model this format in classrooms so teachers can learn new ideas from them (in-class professional development).
- Half-way through M-STEP testing (replaced MEAP). 5th complete, 4th almost done. It has gone surprisingly well for a first time test: Log-in easy, a lot of kids like it. The test includes interesting real-world problems and a performance test that is connected to a lesson taught by the teacher the day before. District laptops were borrowed to avoid closing computer lab for testing: it would be nice to have our own set of laptops if we had more money. Connected to wi-fi just fine and worked quickly.
- Admission testing is complete, except possible testing in August for new move-ins. We will have the same number of sections (14): 2 each K/1/4/5, 3 each 2/3. A first grade teacher will move to the upper elementary next year to accommodate the 3rd section in 3rd grade.
- Thank you for the teacher appreciation lunch. Meal and dessert were amazing. Such a nice job - staff felt really appreciated.
- Emily Deibel has done an amazing job with SCRIP. We have been lucky to have her on the program. Need a replacement for next year.
- Erin Casey and Jenna Whiteherse did a great job on the book fair. Thanks to Jen Jaffe for coordinating Taco Night. People enjoyed the food and bought lots of books.
- Thank you to HPTC board for accomplishing a lot, with professionalism, this year. Families appreciate the minutes, we have an accurate record of financials now, and have done a nice job reaching out to families and using the fundraised money to benefit the kids.

**President's report:** Jen Jaffe

- Thank you for Book Fair - Erin Casey will continue next year. Will confirm dates.
- Major item today to approve the budget for next year: so we don't have big balances carry over from year to year.

**Financial Report:** Jenny Boelter reported:

Income: Book Fair \$1682.91 profit, \$87.47 earned in scholastic dollars

Box tops 860.30, Papa Johns 329.74 (Mar/April), Goodrich 150.40, School Store \$77

Paid for: Author visit \$978, K - temple theater, Library books \$2061.96, Staff recognition - birthdays \$39.11.

***Budget adjustments for the new year :***

Updated line items to make things more useful and reflect the spending. Gave more money to SPARK to cover luncheon instead of asking for it all. Added playground amount for maintenance (to replace balls,etc.). Added math theme amount. Income amounts were present

in the old budget, but now are broken out more clearly - so you can see where the money actually came from. Removed the membership fee.

Jill Rummler: usually asks teachers about budget amounts. Jenny, treasurer, contacted them instead this year to make sure their budget amounts were acceptable. In the past, parents didn't hand in their receipts so it was hard to get an accurate budget for the year (reflecting real costs), so that impacts budget changes as we assess true needs.

*I, Jenny Boelter, move that HPTC adopt the attached budget for the 2015-2016 school year. Seconded by Jen Jaffe, Motion carried unanimously.*

April reports -

**Erin Casey - Book Fair.** Jill Rummler helped Erin a lot. Made \$6700 gross - took 25% cash instead of \$3,365 for Scholastic credit of books. Will buy them Library bindings plus shipping is too expensive from Scholastic and the paperbacks don't hold up. Library binding through follett at a better price.

Good volunteers - need them before and after school. Good to have more space and 2 registers. Kids bought a lot of books. Next Year. 16-20 Nov. (should be conferences) & April 18-22. Taco fair \$3,000 in cash - about half in evening. At conference time get a lot of adults. She asked for more advanced readers, not picture books - Scholastic sends a bundle. You did great. Treats with gold worked. Next year training? probably no. Going to make a book for what to do. Save the teacher lists - Reuse. Lots of stuff we can do, but don't

**Taco night - Jen Jaffe.** It was a good evening, but it wasn't an easy process to setup. There's always been a dinner with Scholastic book fair which contributes significantly to book sales. We can't work with the Pancake guy, and Hot dogs stressful. The hardest part of Taco night was communication with the vendor (less organized; some miscommunication), but they said they would be willing to do it again. The evening was successful with great people & food.

· Next year, possibly do ice cream? Mooney's? Ted Christian requested to possibly do Rico's tacos next year. Seems like they could cater and they have a big staff. You can order 50 tacos and nachos with a short lead-time. \$7.75 for 3 tacos and sides so more food for the money.

**School Store** - Jen Jaffe will follow-up with Rachel Chaltraw

**Destination Imagination-** Jen Jaffe & Jim Bailey.

DI is fundraising for 3 teams to attend global competition. They have \$12,800 towards \$18,000ish total. \$684 left in their budget amount from Qdoba sales. Got a check from Garber \$250 & Fordney club \$300, Sag Twp: Grateful for very strong community support. Donations of \$4,500 each from Dow and Hemlock Semi-Conductor. Also soliciting area foundations : \$1000, \$500 from Wildfire, Community service at zoo for \$1000.

HPTC has some budget surplus this year and we need to have a plan for the excess. Should we give some to DI? \$300/team? Possibly donate up to \$900 to support the DI teams if needed after fundraising?

Qdoba sales through the school have been divided equally among 26 students and coaches and were accounted for through the budget. Then teams or individuals are doing their own fundraising. Remaining Qdoba cards will be sold outside of school budget by individuals.

Concerns - what precedent are we setting? How much should we give? We have done a lot of support DI( 900+ 570+ \$660 - so far this year to get through state competition). It would be nice to support coaches who have given their time to lead the teams. Jill Rummier said historically the opinion of the current group is more important than decisions of previous years.

*Jim Bailey: Motion that we donate up to \$900 to support the DI teams if needed after fundraiser. Second by Ted Christian. Jen Jaffe abstained due to conflict of interest. Unanimously passed.*

**Shed update:** Ted Christian:

Previously talked to Matt at Menards about getting supplies donated, then was sent to Corporate to request. Now Ray at "Contact us" said to send cover letter to "Donations" for review at their monthly meeting. Now a month has passed without being closer to getting shed done and the year is almost done. In last email, Ray said he had to send a U.S. mail letter to request answer to previous request. Ted is frustrated and needs to delegate "HPTC Coordinating Agent" role to someone. Jen Jaffe will follow up as "Assistant to Coordinating Agent."

Ed Spence & Ted will mark (this Friday) and pour slab 8x12 with Ratwall edges. Last Friday - left list of supplies at Home Depot to see what they can donate. Wanted to work with one person for donations then move to others when knows what is needed, but now regrets having been tied up with Menards with no answers yet. Need volunteers for digging shed footings and to move the sod out. Jen Jaffe will ask if Ed can get it out or if we need to recruit volunteers.

Moeller builders - can start on wallball whenever.

**BLOCK Awards:** Jill Rummier:

Block awards are next Thursday: Hemmeter has several people nominated. Jim Bailey, Kate Kern, Alison Pratt, Brandy Senkowski, Ashley Lewis, Christa Persyn, Nali Kogulan. The foundation asked parent groups to each do a basket for auction. Jill would like to do a garden basket, with a gift card, gardening tools, and big hanging basket.

*Jen Jaffe: I move that \$100 of HPTC money be given to support the BLOCK awards. Seconded by Jim Bailey, passed unanimously.*

Camp Hemmeter will be June 9 (Tuesday). Next meeting for the board will be to calendar next year's events and plan to use extra cash available in the budget. Next general HPTC meeting September 2015.

Meeting adjourned at 7:34 p.m.

**Next Meeting: 3rd Wednesday, September 16 at 6:00 p.m.**