

Hemmeter Parent Teacher Council

General Membership Meeting

Wednesday, May 4, 2016

6:00 p.m. Teacher's Lounge

Meeting was called to order at 6:00 p.m. by Jennifer Jaffe.

In Attendance: Jennifer Jaffe, Jenny Boelter, Sarah Jane Deibel, Jim Bailey, Jill Rummler, Sarah Burke, Julie Weisenberger

President's Welcome:

- Kudos to Erin Casey and team for a very successful book fair. Thank you to Sarah Burke and team for Teacher Appreciation week.
- Thank you to Moeller Construction for building library shelves and donating materials.
- Congratulations to DI team heading to Globals late May.

Secretary's Report: Sarah Jane Deibel reported:

- Thank you notes from the Hemmeter staff were left for the HPTC for Teacher appreciation day and birthday recognition.
- May meeting minutes were submitted and approved as written.

Financial Report: Jenny Boelter reported:

- Updated financial report was shared. *Income:* \$1,674.84 for Book Fair after expenses. *Expenses:* Field Trips: about \$1500; Surplus Funds, Library books, Book Fair. Income is above budget and expenses are below, but field trips will go over budget. The leftover money at the end of the year will go into a surplus fund to be spent on current school needs. \$268.40 balance on the surplus funds from this year after paying for ChromeBooks.
- Julie Weisenberger requested that we use some of the leftover funds for playground equipment. Mr. Bailey said a ball pump is needed but the current supplies seem to be plenty. Julie asked about the \$2490 balance in December 2015, listed separately as the surplus from last year, and allocated to Playground, Shed, and Chromebooks. We purchased everything that was approved in the plan for surplus usage. Extra money in the balance was from Wallball courts (no place to install, so eliminated project), Shed came in under budget as most supplies were donated. The money that was under budget is reallocated.
- Over next six weeks, parents and teachers can start thinking of what needs we have in the school and then see if some of those needs should be met with the end-of-year surplus.

Budget for 2016-17: Jennifer Jaffe reported:

At the budget meeting last week they compared the last 3 years and decided what was realistic based on previous expenses and fundraising. Historically, surpluses carried over to the next year so the budget didn't reflect true needs. We are getting a better grasp on true expenses and should be able to meet the needs of our school programs. Field trip spending fluctuates due to different field trip opportunities, and varying costs (generally rising, but sometimes free field trips are found).

- Most income areas stayed the same as the previous year. Community Rewards is lower due to some programs ending. Restaurants are up a little. Expenses: Field trips have an increased budget, Assemblies have lower amount, most items about the same.
- Jen Jaffe to calculate conference/math night dinners from Staff Appreciation budget to give Sarah Burke the remaining budget amount.
- Jill Rummler: Used to have a big budget for classroom reading/AR, but now there isn't a reading line item, even though our school has a big focus on reading. Classroom teachers would like to have more money for books in their rooms.
- Currently, \$3000 from budget and all money from Barnes & Noble fundraising go to the library to support reading. Next year will look at if there should be a line item in budget for classroom libraries. If Jr. Lego Club has a supply fee, should DI have a nominal fee for participants also? Or find a way to fund both?
- If classroom teachers want more books in the classroom, we could use part of the library budget for classroom books, or use surplus funds when they arise to give teachers \$100(?)/classroom for books. We will plan to give giftcards to teachers at end of year for them to use in their classrooms (use SCRIP).

Jen Jaffe motioned that we accept the 2016-17 budget as printed. All approved.

Faculty Report: Jill Rummler reported:

- Kindergarten: May 27 is the Rainbow's End field trip. Preparing graduation songs in music.
- First Grade: Inquiry project. Field trip coming up.
- Second Grade: Free field trip to Children's Museum. Received chicks – hope they all hatch. Will get to attend the 3rd grade Market Day.
- Third Grade: cabbage competition. 19th is Dr. Doolittle night. Trying – market day to sell a good or service. Hoping to see their praying mantids hatch.
- Fourth Grade: going to Lansing –thank you for the comfortable buses (long trip, reliable service, minimal extra expense).
- Fifth Grade: Loons game field trip and fishing in June.
- Thank you so much for a wonderful Teacher Appreciation luncheon.

April Reports:

- \$1674.84 made at the book fair. Ice cream night even made \$200 on ice cream and had huge book sales. Repeat the ice cream experience next year, but have advance orders (had to keep running out for ice cream to Kroger). Let it thaw a little before serving. Have organizer get volunteers in advance.

Upcoming Events:

- Fundraisers: Papa Johns: May 12. Timbers: May 25
- Directory: Sarah Burke researched online options for doing a school directory. Several choices, most offer a free platform, but have additional expenses that might feel desirable (print option or support for a fee). Freshschools.com looks best so far. Some do the directory in excel, some have an app. *Other options?:* We have info in Google forms right now – and can share an excel document. Can we have a google form that fills a google spreadsheet and makes an online directory we can share for view

only? Maybe this is something we can do without a service. Mr. Bailey will talk to Nicol Howald about tech ideas for this.

Meeting adjourned at 7:25 p.m.

Next Meeting: Wednesday, September 14 at 6:00 p.m. in Ms. Lewis' room